

# Support Line

A Publication of Dietitians in Nutrition Support  
Providing nutrition across the health care continuum

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*Support Line* is the official publication of the Dietitians in Nutrition Support (DNS), a Dietetic Practice Group of The Academy of Nutrition and Dietetics (The Academy). Its primary purpose is to publish manuscripts that address current aspects of nutrition support. Manuscripts must be submitted only to *Support Line*. All published material is copyrighted and may not be reproduced without permission of the editor.

All manuscripts are subject to anonymous peer-review and are judged on content, originality, scientific accuracy, clarity, and contribution to the field of nutrition support (refer to Peer-Review Guidelines for a list of criteria by which the manuscript will be reviewed). Submitted manuscripts are accepted at the discretion of the reviewers and the editors.

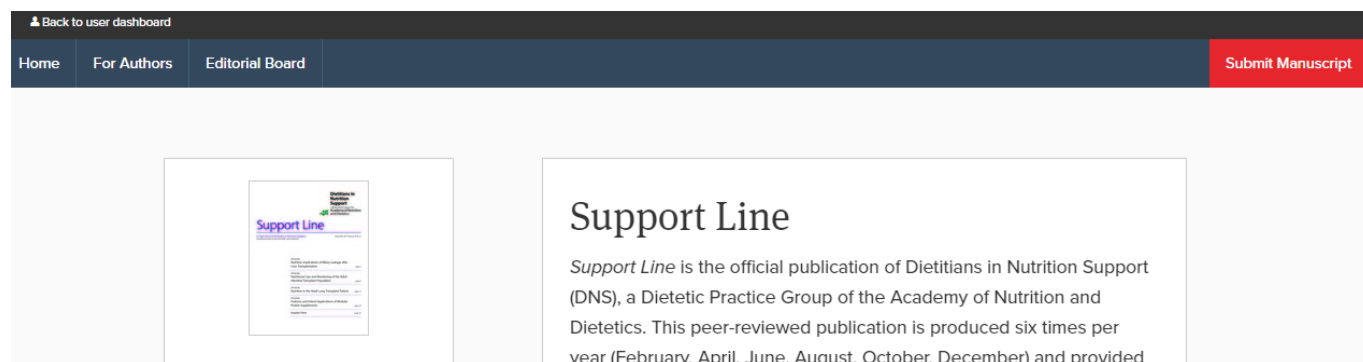
Content of the articles is the responsibility of the author(s). All manuscripts submitted to *Support Line* are subject to copyediting before publication. The format and the style in which manuscripts are reproduced for publication are the prerogative of the editors. Articles may be revised for concision by editorial staff or by authors to meet space limitations.

### **Procedure for Submitting a Manuscript**

Manuscripts should be submitted electronically through *Support Line*'s Scholastica online platform, which can be accessed at:

<https://supportline.scholasticahq.com/>

This will bring you to the journal's informational pages. Here you will find additional information about the journal, submission requirements, and the editorial board. Once you're ready to submit, click "Submit Manuscript" in the upper right corner:

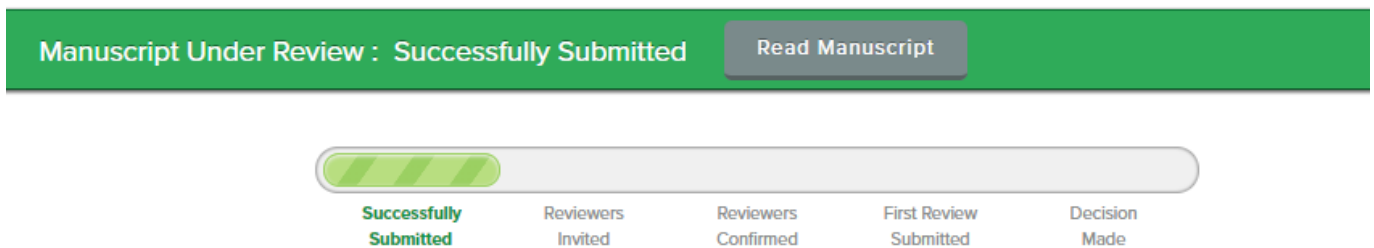


\*Please note you will need to make a Scholastica account before you can submit your first manuscript. You will be directed to do so once you click "Submit Manuscript." This same account will be used to submit future manuscripts for consideration.\*

Clicking "Submit Manuscript" will bring you to the submission form. Please fill in all required fields and upload the following items:

- Double-spaced, original manuscript with all tables and figures included in the Word file. This should not include any author information. It will be uploaded as the manuscript file.
- Title page with all author names and affiliations (uploaded as a supporting file)
- Author information file (Appendix A)
- Copyright transfer form (Appendix B)
- Permission for reprint (if applicable) (Appendix C) (Note: All appendices can be uploaded as separate supporting files or combined as one supporting file.)
- One learning objective and 5 CE questions with rationales for each correct and incorrect answer per question (uploaded as a supporting file)
- Three recommended reviewers (name, email, affiliation), who would be appropriate for the manuscript, entered directly into the submission form

Receipt of each manuscript will be acknowledged immediately via email. You will receive notifications and can view the status of your manuscript at all times from your account home page:



All questions and concerns about the submission process can be directed to the Managing Editor, Nikki Lazenby at Technica Editorial Services, at [supportline@technicaeditorial.com](mailto:supportline@technicaeditorial.com).

### **Manuscript Format**

*Support Line* accepts manuscripts of all lengths; however, articles longer than 20 pages may be published in two parts. Submitted manuscripts should be typed double-spaced. Subheadings that clarify and organize the information are helpful. Review papers, research papers, and case presentations are acceptable. Please note that only Word files will be accepted with the manuscript file designation in Scholastica.

#### **A general guideline for format is as follows:**

- Provide 3 to 5 keywords to assist with indexing the article. These will be entered directly into the Scholastica platform and therefore do not need to be included in the manuscript file itself.
- Provide 3 suggested reviewers (name, email, affiliation). These will be entered directly into the Scholastica platform and therefore do not need to be included in the manuscript file itself.
- Title page (as a separate file)
- Abstract
- Introduction stating the background information and purpose of the paper or study
- Description of materials and methods (research papers only)
- Report results (research papers only)
- Discussion of published literature and current practice; outline of events (case presentation)

- i. Implications, conclusions, applications
- j. References (limit to 60)
- k. One learning objective and 5 multiple-choice CE questions with one rationale per question

Type all manuscripts double-spaced on 8 ½x 11-inch paper with margins of 1 to 1 ½ inches. Number each manuscript page consecutively. Tables and illustrations are encouraged and should be placed at the end of the manuscript. They should be numbered and cited consecutively in the body of the text. Manuscripts should be limited to 15 to 25, 8 ½ x 11-inch sheets of paper, unless otherwise notified by the editor.

**Inquire Here format:**

- a. Question
- b. Answer to question using the same writing style and referencing as other manuscripts.
- c. Support the answer with scientific and evidence-based literature.
- d. Limit to 1–3 double-spaced 8 ½ x 11-inch pages

**Title Page**

All manuscripts should include a separate title/author page to facilitate the anonymous peer-review process. The title page should include:

1. Title of the manuscript — The title should be concise but informative and typed on the authors' page and the first page of the manuscript.
2. Corresponding author
3. Each author's name and academic degrees
4. Each author's position
5. Each author's address (including zip code), telephone number, fax number, and e-mail address — **Type authors' names and degrees exactly as they should appear on the published manuscript.**

**Abstract**

Abstracts should be understandable without reference to the main text. The abstract should be written in paragraph style and should provide a brief overview of the study/article and its findings. Abstracts should describe the problem being addressed, how the study was organized and implemented, the main findings, and the authors' conclusions. The last sentence should focus on the findings/application for the dietetics practitioner. The abstract should not exceed 200 words or cite sources/reference numbers.

**References**

Cite references in the text using consecutive numbers formatted as superscript numbers outside of punctuation. Type references at the end of the article (before tables/figures if there are any) in the order they are cited in the text, not alphabetically or chronologically. Limit references to 60.

Authors should use relevant, current citations from the professional and scientific literature. All references should be read by the author(s). Accuracy and adequacy of the references are the

responsibility of the author(s). Wherever possible, use of high-quality, evidence-based research is encouraged. Also, whenever possible, primary sources should be used.

No matter how well known the book (e.g., *Dietary Reference Intakes*), it must be included in the list of references if it is referred to in the manuscript. Personal communications, however, should be cited in the text. Use the format "In a letter (date), Jane Smith, MD, reported. . ." or "In a conversation (date), John Jones, PhD, RD, said. . ." Secure the approval of the quoted person.

## Reference Style

*Support Line* follows the style of the *Journal of the Academy of Nutrition and Dietetics*. For articles with fewer than seven authors, all names are listed. If there are seven or more authors, then the first three authors are listed followed by et al. Abbreviate periodical titles according to *Index Medicus*.

Following are some examples of common types of references:

### Article in a periodical

McCorkindale C, Dyvevik K, Coulston AM, Sucher KP. Nutritional status of HIV-infected patients during the early disease states. *J Acad Nutr Diet*. 1990;90:1236–1241.

*For more than seven authors:*

Tsuei BJ, Magnuson B, Swintosky M, et al. Enteral nutrition in patients with an open peritoneal cavity. *Nutr Clin Pract*. 2003;18:223–258.

### The Academy of Nutrition and Dietetics Evidence Analysis Library

(topic as listed on EAL). Academy of Nutrition and Dietetics. Available at <http://andevidencelibrary.com> Accessed (month, date, year).

Example: Critical Illness Guideline. The Academy of Nutrition and Dietetics. Available at <http://andevidencelibrary.com> Accessed June 3, 2008.

An individual Conclusion Statement or Recommendation is to be published in its entirety and should include the designated grade (conclusion statements) or rating and label of condition or imperative (recommendations).

### Letter to the editor

Blackburn GL, Plaisted CS. Weight loss study provokes comment [letter]. *J Am Diet Assoc*. 1990;90:1370.

### Abstract

Murphy SP, Calloway DH, Ritchie LD, et al. A comparison of two dietary assessment methods for estimating intakes of Mexican-American women [abstract]. *J Am Diet Assoc*. 1991;91(suppl):A-67.

### Book

Schiller MR, Gilbride JA, Maillet JO. *Handbook for Clinical Nutrition Services Management*. Gaithersburg, Md: Aspen Publishers; 1991.

**Book written by a committee**

Food and Nutrition Board. *Recommended Dietary Allowances*. 10th ed. Washington, DC: National Academy Press; 1989.

**Chapter in a book**

VanHorn LV. Lipids. In: Powers MA, ed. *Handbook of Diabetes Nutritional Management*. Rockville, Md: Aspen Publishers; 1987:254–273.

**Website or online publication**

Health Level 7. Available at: <http://www.hl7.org>. Accessed December 21, 2005.

**Government bulletin**

The following information should be included in the order given: (1) name of author (if given); (2) title of bulletin; (3) place of publication; (4) name of issuing bureau, agency, department, or other government division; (5) date of publication; (6) page numbers, if specified; (7) publication number, if any; and (8) series number, if given. For example: *The Surgeon General's Report on Nutrition and Health*. Washington, DC: U.S. Dept of Health and Human Services; 1988. DHHS (PHS) publication 88-50210.

**Thesis or dissertation**

Dowling RA. *Career Opportunities for Dietitians in Management in Private Sector Corporations in the Foods, Foodservice and Related Industries: An Exploratory Study*. Columbia, Mo: University of Missouri; 1981. Dissertation.

**Brand Names**

Generic names should be used wherever possible to avoid naming a commercial product or firm. If a brand name is used, use ® or ™ as appropriate and cite the manufacturer's name and city of the manufacturer's headquarters in a footnote or parentheses.

**Numbers and Abbreviations**

Spell out numbers from one to nine, except for units of measure or statistical material. Always spell out numbers at the beginning of a sentence.

Chemical formulas and abbreviations should be written out in the text. Even in tables, avoid the use of chemical symbols unless necessary because of the number of columns.

Abbreviate units of measure when used with figures, e.g., 5 g, 6 kg.

All clinical laboratory data should include appropriate units, with normal values in parentheses.

**Case Studies**

If a case study is included, it should come before the Conclusion section and should be accompanied by a “Case Study” heading. Past tense should be used with no instances of “you.”

## **Tables**

Each table should be typed double-spaced on a separate sheet of paper. The title should follow the table number on the same line and not end with a period. Tables should be numbered consecutively. Tables may not contain more than 14 columns. Tables should also be sequentially mentioned or called out in the body of the manuscript.

Combine all data that can be presented under one set of box headings in one table, using subheadings as necessary within the body of the table.

### **Headings in Tables**

Type all headings in sentence case. The unit of measure or the percent sign (%) should appear in the appropriate column under the heading. If the same units of measure apply throughout all sections of a divided table, they should appear only in the first subsection under the box headings.

### **Numbers in Tables**

If decimals are used, insert a zero to the left of the decimal point for figures less than 1.00. Use an en dash to indicate ranges, e.g., 75–100. When the designation line at the left (stub) requires two lines, figures in the columns to the right should appear on the second line. Line up figures vertically by decimal points or by hyphens.

### **Footnotes in Tables**

Footnotes are indicated by characters in the following order: \*, †, #, ¶. For more than four footnotes, repeat the series, doubling each character. Use the standard \* for  $P < 0.05$ ; \*\* for  $P < 0.01$ ; \*\*\* for  $P < 0.001$ . When these are used, do not use an asterisk for any other footnote.

When a manuscript has been accepted, the author(s) must make a final check to ensure that information in the text and the tables match and that the table(s) are correct.

## **Illustrations**

Illustrations should be embedded into the manuscript file. The original image files must be either PowerPoint slides, PDFs, or JPEG files of at least 300 dpi.

A caption should be brief, yet make the illustration intelligible by itself. Each caption should be in sentence case and numbered to correspond with the illustration. Each illustration should be mentioned or called out in the body of the manuscript.

## **Terminology**

- **Registered dietitian (RD)** or **Registered Dietitian Nutritionist (RDN)** will be used (individually or collectively) in public communications relating to the food, nutrition and health of both

individuals and entire populations, focusing on the RD/RDN's education and experience. The RD/RDN will be promoted as the food and nutrition expert.

- **Dietetic technician, registered (DTR)** will be used (individually or collectively) in both internal and external communications. The DTR will be described as technical support personnel, working under the supervision of an RD.
- **Academy members** will be used in public and member communications when the focus is specifically on their status as members of the Academy of Nutrition and Dietetics.
- **Food and nutrition professionals** will be used occasionally in the *Journal of the Academy of Nutrition and Dietetics* and in The Academy publications to collectively address The Academy's professional-level membership at large (RDs/RDNs, PhDs, etc.) and non-member credentialed professionals (RDs, PhDs, etc.).
- **Health care** when used as a noun; **health-care** when used as adverb or adjective

### Permissions

**Authors are responsible for obtaining permission** from publishers **and paying any fees related to obtaining permission** to reprint any tables or illustrations from other sources. A copy of the permission letter (or letter of request) should accompany submitted manuscripts and be uploaded as supporting files. Appendix C is the permission form to request permission to reprint a figure or table from another source. Previously published images should also have an appropriate credit line in the caption (for example: Reprinted from Bonsante et al (31).) Authors must also convey all rights of their work to DNS. Appendix B (Copyright Transfer Form) must be completed and submitted to DNS by the author with the manuscript.

### Learning Objectives and CE Questions

The author must submit the following with each article submission, uploaded as a supporting file.

- One learning objective for the article
- 5 multiple choice CE questions
  - DO NOT write any True/False questions
- 4 choices for each question (a, b, c, d)
  - Under each choice, list whether the response is correct or incorrect
    - Each question should have **ONLY ONE CORRECT ANSWER**
  - Provide a rationale for the correct answer and **EACH** of the incorrect responses. Be sure that the answer and rationale can be located within the article and is evidenced based.
- Tips for writing answers
  - DO NOT use the following responses:
    - “All of the above”
    - “None of the above”
    - Combination of answers (example: both a and c)
  - Try to keep the responses the same length (example: choice “a” should not be a single word, while choice “b” is a sentence long response)



- Ensure that the questions are still relevant after changes have been suggested from reviewer comments.

## **PLEASE USE THE FOLLOWING TEMPLATE WHEN DRAFTING YOUR OBJECTIVE AND CONTINUING EDUCATION QUESTIONS.**

Information below in **RED** should remain; please modify remaining text pertaining to your submission. Please keep spacing as is. Can change the location of the correct response.

### **Management of Iron Status in Home Parenteral Nutrition Patients**

**LEARNING OBJECTIVE:** The learner will be able to recognize iron deficiency anemia and offer appropriate treatment recommendations for patients receiving home parenteral nutrition.

#### **CONTINUING EDUCATION QUESTIONS:**

##### **Question 1:**

Home parenteral nutrition patients may be iron deficient because:

##### **Answer 1:**

Parenteral iron sources cannot be mixed in home parenteral solutions containing phosphorous.

##### **Rationale Answer 1:**

**Incorrect.** Parenteral iron cannot be added to parenteral solutions containing lipid (3-in-1 emulsions) due to instability of the admixture. However, parenteral iron can be added to home parenteral nutrition solutions containing phosphorous.

##### **Answer 2:**

Parenteral iron sources are significantly slower at correcting iron deficiency compared to enteral sources.

##### **Rationale Answer 2:**

**Incorrect.** Administration of intravenous iron results in a significantly faster increase in iron stores and hemoglobin compared to oral supplementation. Therefore, iron values should be reassessed more frequently for patients receiving parenteral iron therapy.

##### **Answer 3:**

Iron values appear within normal limits during periods of inflammation.

##### **Rationale Answer 3:**

**CORRECT!** A low serum ferritin value indicates iron deficiency, but normal or elevated values do not necessarily suggest adequate concentrations because ferritin is an acute-phase reactant and is elevated in inflammatory conditions. Studies suggest that patients receiving home parenteral nutrition may be in a chronic inflammatory state.

##### **Answer 4:**

Iron sucrose causes elevated blood glucose and increases infection risk.

##### **Rationale Answer 4:**

**Incorrect.** Iron dextran is the form of parenteral iron that has proven compatible with parenteral nutrition.

**Question 2:**

Which type of intravenous iron can be added to parenteral nutrition?

**Answer 1:**

Low-molecular weight iron dextran.

**Rationale Answer 1:**

**CORRECT!** Low-molecular weight iron dextran is the only type of parenteral iron that can safely be added to fat-free parenteral solutions.

**Answer 2:**

Low-molecular weight iron sucrose.

**Rationale Answer 2:**

**Incorrect.** Iron sucrose destabilizes 2-in-1 parenteral solutions.

**Answer 3:**

Sodium ferric gluconate.

**Rationale Answer 3:**

**Incorrect.** Sodium ferric gluconate has not been tested for stability in parenteral nutrition solutions, and the manufacturer states that it cannot be added to such solutions.

**Answer 4:**

Heme iron polypeptide.

**Rationale Answer 4:**

**Incorrect.** Heme iron polypeptide is an oral iron supplement and cannot be added to parenteral nutrition solutions.

**Question 3:**

Which of the following statements about the addition of iron to parenteral nutrition is true?

**Answer 1:**

Doses of 25 to 50 mg/month can be added per liter of 3-in-1 parenteral nutrition solutions.

**Rationale Answer 1:**

**Incorrect.** Low-molecular weight iron dextran (the only form of iron approved for use in parenteral nutrition) cannot be added to 3-in-1 admixtures because it will destabilize the intravenous fat emulsion component.

**Answer 2:**

Doses of 25 to 50 mg/month can be added to 2-in-1 parenteral nutrition solutions.

**Rationale Answer 2:**

**CORRECT!** For patients who require iron in 2-in-1 parenteral nutrition, 25 to 50 mg/month of low-molecular weight iron dextran is generally recommended. Iron status should be assessed every 1 to 3 months via evaluation of serum ferritin and C-reactive protein.

**Answer 3:**

Doses of 1.0 to 1.1 mg/day can be added to 3-in-1 parenteral nutrition solutions.

**Rationale Answer 3:**

**Incorrect.** Iron cannot be added to 3-in-1 admixtures because it destabilizes the intravenous fat emulsion component.

**Answer 4:**

Iron cannot be added to parenteral nutrition.

**Rationale Answer 4:**

**Incorrect.** Low-molecular weight iron dextran can safely be added to 2-in-1 admixtures in moderate amounts.

## Peer-Review Guidelines

The following questions are considered by reviewers during the peer-review process.

Reviewers should be able to answer "Yes" to all of the following:

- Does the manuscript fit the mission, vision, and philosophy of The Academy?
- Is it on a significant and important topic?
- Does the manuscript add to the discourse on this topic?
- Is the manuscript explicit, clear, unbiased, supported via citation, and logically organized?
- Is the paper concise? That is, does it communicate its message without being verbose or including unnecessary detail or subjectivity?
- Does the paper have a consistent audience?
- Does the paper adequately relate the current topic to the existing peer-reviewed literature?
- Does the paper have adequate and relevant theoretical underpinnings?
- Does the paper adequately engage with the relevant scholarly literature?
- Is the paper professionally written, easy to read, and free from grammatical/spelling errors?
- Is the research methodology for the study appropriate and applied properly?

Detailed "reviewer checklist" for research/science-based publications:

- Does the article make a valuable contribution to the field?
- Is the title clear, accurate, and informative?
- Does the introduction state the purpose, hypothesis, and/or relevance of the article?
- Is the text developed in logical order?
- If the article is research-oriented or cites research articles, please consider the following points:
  - Are informed consent and IRB approval explicit?
  - Are the materials and methods clearly described, well-conceived, and scientifically accurate?
  - Is the research design appropriate to answer the research question?
  - Is the sample selection appropriate?
  - Is the sample size sufficient?
  - Are eligibility criteria for subject selection clearly stated?
  - Are suitable statistical tests applied?
  - Are the results clear and appropriately analyzed?
  - Do the results follow the same order presented under methods?
  - Is there a testable hypothesis(es)?
  - Is the discussion relevant, succinct, accurate, and non-repetitious of the tables?
- Is each table/figure intelligible by itself, concise, and necessary to the article?
- Are the applications for practice logical, adequate, unbiased, pertinent, and far-sighted?
- Are the references appropriate, current, and sufficient in number and scope given the objectives and content of the paper?
- Considering each of the above sections, is each presented concisely? Is the information relevant and non-repetitious?

### Support Line — Author Submission Checklist

- Complete submission through the online Scholastica platform (see page 2)
- Keywords — 3 to 5 keywords (see page 3)
- Suggested Reviewers — 3 suggestions (see page 3)
- Title page (see page 4)
- Manuscript formatted according to Support Line guidelines (see pages 3–8)
- Tables and Figures (each listed on a separate page within the manuscript file) (see page 7)
- One learning objective and 5 CE questions (see examples page 8)
- Completed Author information file (Appendix A, page 14)
- Completed copyright transfer form (Appendix B, page 15)
- Permission for reprint (if applicable) (Appendix C, page 16)

## Appendix A *Support Line* Author Information File

Name of Manuscript: \_\_\_\_\_

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Please type or print clearly:

First Author's Name: \_\_\_\_\_ Degree(s): \_\_\_\_\_  
Title: \_\_\_\_\_  
Institution: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phones: work: \_\_\_\_\_ home: \_\_\_\_\_  
FAX: \_\_\_\_\_ e-mail: \_\_\_\_\_

Co-Author's Name: \_\_\_\_\_ Degree(s): \_\_\_\_\_  
Title: \_\_\_\_\_  
Institution: \_\_\_\_\_  
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Co-Author's Name: \_\_\_\_\_ Degree(s): \_\_\_\_\_  
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Co-Author's Name: \_\_\_\_\_ Degree(s): \_\_\_\_\_  
Title: \_\_\_\_\_  
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Phones: work: \_\_\_\_\_ home: \_\_\_\_\_  
FAX: \_\_\_\_\_ e-mail: \_\_\_\_\_

Please indicate name of individual to whom correspondence should be sent:

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## Appendix B Support Line Copyright Transfer Form

In consideration of the review and publication of the work entitled \_\_\_\_\_ (the "Work") by Dietitians in Nutrition Support ("DPG/MIG") a dietetic practice group/member interest group of the Academy of Nutrition and Dietetics ("Academy"), the undersigned (individually or collectively, "Writer") agrees to the following:

1. The Writer(s) warrants that all parts of the Work are Writer's original work, except that the authorship of any items or portions owned or authored by anyone other than the Writer shall be properly referenced or attributed and, that such items, except where permissible under the doctrine of fair use, shall be included only with the permission of the owner. Any fees incurred in the permission to use process are the responsibility of the Writer.
2. Writer acknowledges that DPG/MIG shall own all right, title and interest in and to the Work, and that Writer therefore assigns to DPG/MIG all right, title and interest in and to the Work, all revisions thereto, including the copyright, except as provided below. This includes without limitation, book editions, electronic versions, general publication, transcription, translations, sound version, video, or any other version or media now existing and/or later to be created for the full term of copyright, all renewals and extensions thereof throughout the world to DPG/MIG. Writer agrees to execute any documents necessary as requested by DPG/MIG to protect DPG/MIG and convey these rights. Notwithstanding the foregoing, Writer retains any and all rights to any ideas, concepts, theories, or subject matter contained or described in the Work, as well as to any text, charts or similar materials previously authored or published by Writer and licensed hereunder to DPG/MIG for use and publication as part of the Work.
3. Writer further warrants that the Work does not violate the rights of any third party, including any existing copyright, and that it contains no defamatory matter. Writer agrees to hold harmless and indemnify DPG/MIG and the Academy, their members and staff from and against all liability, costs and expenses, including attorney's fees, arising from breach of this warranty.
4. Please mark one of the following items
  - I have no financial affiliations or interests that might be perceived as influencing the subject matter of this Work.
  - All financial and material support for this work is clearly identified in the Work.
  - All my affiliations with or financial involvement with any organization or entity with a financial interest in or conflict with the subject matter or materials discussed in the Work are disclosed in a separate attachment and may, to the extent deemed advisable by DPG/MIG, may be disclosed in connection with the publication of the Work. (Such conflicts would include employment, grants/research support, expert testimony, consultancy, stock holding, an honorarium, membership, or other financial/material support.)
5. Government employment (mark only if employed by the United States government).
  - I hereby certify that I am an employee of the United States government; that I prepared or created my contribution to this Work within the scope of my federal employment; that my work is thus not subject to copyright; and that I do not now and will not in the future make any claim of ownership or copyright to my contributed work.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Name) (Date)

\_\_\_\_\_  
(Name) (Date)

\_\_\_\_\_  
(Name) (Date)

## Appendix C *Support Line* Permission to Reprint Form

**Date:**

**To:**

**From:**

We request your permission to include the material described below in an issue of *SUPPORT LINE* published by Dietitians in Nutrition Support, a practice group of the Academy of Nutrition and Dietetics.

Author: \_\_\_\_\_

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Publisher: \_\_\_\_\_ Year \_\_\_\_\_

Please indicate your approval by signing and returning this form. Unless otherwise specified, references will be acknowledged in conventional form including author, title, publication, and date of publication. Please provide any additional information or an exact credit line below. We appreciate your cooperation.

Granted by: \_\_\_\_\_ Date \_\_\_\_\_

Please return at time of submission to:

Managing Editor [supportline@technicaeditorial.com](mailto:supportline@technicaeditorial.com).



## Appendix D *Support Line* Contractual Agreement

This agreement is between the Academy of Nutrition and Dietetics and Dietitians in Nutrition Support and the following individual:

(Name here)

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The above-mentioned individual agrees to pursue the development of a manuscript that, once completed, peer reviewed, and edited, will be published in *Support Line*.

It is the responsibility of the author to communicate with the *Support Line* editor regarding the status and progress of the manuscript or any difficulties encountered. All efforts will be made to complete the manuscript according to established author guidelines and production schedule deadlines, as set forth by the Editorial Staff of *Support Line*.

I acknowledge the manuscript deadline of \_\_\_\_\_ (date), have reviewed the author guidelines, and author checklist. My completed manuscript will be turned into the *Support Line* Scholastica submission website, and I will complete revisions by the due date indicated after the peer review process.

---

Author Signature

Date

---

*Support Line* Editor Signature

Date

Return the signed Contractual Agreement to the *Support Line* edition editor.